

**LOCAL GOVERNMENTS AND RURAL WATER SYSTEMS IMPROVEMENTS BOARD  
DRINKING WATER SYSTEMS IMPROVEMENTS REVOLVING LOAN FUND  
(DWSIRLF) APPLICATION**

<b>1.</b>	<b>STATE LOAN NUMBER</b>  DWI-H280
<b>2.</b>	<b>APPLICANT'S FEDERAL TAX IDENTIFICATION NUMBER</b>
<b>3.</b>	<b>APPLICANT'S OPERATING FISCAL YEAR</b> (Month to Month)
<b>4.</b>	<b>LOAN APPLICANT</b> (Name, Address, Telephone Number)
<b>5.</b>	<b>PROJECT DESCRIPTION</b>
<b>6.</b>	<b>AGREEMENT</b>  The _____ hereby applies for a Drinking Water Systems Improvements Revolving Loan Fund loan in the amount of \$ _____ and agrees to comply with the DWSIRLF Program Regulations and all applicable State and Federal laws. We certify that all costs requested for loan award and payment under this DWSIRLF loan have not been, and will not be, also requested or received from other State or Federal agency sources.  <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div>_____ Authorized Project Representative (Signature)</div><div>_____ Date</div></div>

**7. PROJECT COST BREAKDOWN**

ITEM	TOTAL PROJECT COST	LOAN ELIG- IBLE COST*	LOAN AMOUNT REQUESTED
Construction	\$	\$	\$
Equipment	\$	\$	\$
Supplies	\$	\$	\$
Testing	\$	\$	\$
Contingency	\$	\$	\$
Land, Easements, Rights-of-Way	\$	\$	\$
Allowance for Facilities Planning & Design	\$	\$	\$
Allowance for Professional Services After Loan Award	\$	\$	\$
Subtotal	\$	\$	\$
DWSIRLF Administrative Fee	\$	\$	\$
Total	\$	\$	\$

\*Do **not** include costs that have been, or will be, also requested or received from other State or Federal agency funding sources.

**8. PROJECT FUNDING SOURCES**

FUNDING SOURCE	AMOUNT
DWSIRLF Loan	\$
CDBG Grant	\$
RUS Loan	\$
RUS Grant	\$
ARC Grant	\$
Bond Issue	\$
Local Funds (Specify)	\$
Other (Specify)	\$
	\$
Total	\$

#### INSTRUCTIONS FOR THE PROJECT COST BREAKDOWN (BLOCK 7):

1. The "Total Project Cost" column should contain the totals of all costs for each line item of the project. Total project cost includes all costs relating to the project, whether they are eligible or ineligible or whether they will be paid for with DWSIRLF funds or other funds. Calculate a subtotal for the line items.
2. The "Loan Eligible Cost" column should contain the totals of all costs for each line item of the project which have been determined to be eligible by the Department of Health/Department of Environmental Quality. Do not include any costs that have been, or will be, also requested from other State or Federal agency funding sources or that are not eligible in accordance with the DWSIRLF Program Regulations. Calculate a subtotal for these line items.
3. The "Loan Amount Requested" column should contain the totals of all DWSIRLF eligible costs for each line item for which DWSIRLF funds are being requested. (The Loan Applicant may choose to request less than the entire eligible amount.) Calculate a subtotal for the line items. Add the 5% DWSIRLF Administrative Fee (based on 5% of the subtotal of this column) to reach a total for this column. The total of this column cannot exceed \$1,500,000, as established by State Law.

#### INSTRUCTIONS FOR THE PROJECT FUNDING SOURCES (BLOCK 8):

This block should contain a list of all funding sources (including local funds) which will be used to fund the project. The total amount calculated in this block should equal the subtotal amount calculated in Block 7, Column 1, "Total Project Cost."

9. RELATED DOCUMENTS

The following items must be completed and submitted with your loan application form, in accordance with DWSIRLF Regulation III.C.2.

- a.\*<sup>H</sup> Draft user charge system and ordinance/corporate resolution. (Sample available upon request: DWILF39)
- b.\*<sup>H</sup> Draft water use ordinance/corporate resolution. (Sample available upon request: DWILF36)
- c.\* Complete professional services contracts package, containing:
  - 1. Unexecuted copy(ies) of contract(s) for professional services, including payment provisions;
  - 2. A proposed schedule for resident construction observation, if less than full-time;
  - 3. Certification(s) Regarding Debarment, Suspension and Other Responsibility Matters (DWILF88) for all professional contracts \$ \$ 25,000; and
  - 4. Copy(ies) of all subcontract(s) for construction-phase professional services, including certification(s) regarding debarment for subcontract(s) \$ \$ 25,000.
- d. Procurement Certification (DWILF74).
- e. Land Acquisition Package, containing:
  - 1. Site Certificates from Loan Applicant and Title Counsel for loan ineligible land (DWILF73 Part A or Part B);
  - 2. Copies of appraisals for loan eligible land (DWILF15, DWILF70);
  - 3.\* Copies of review appraisals for loan eligible land;
  - 4.\* Draft of options to purchase for loan eligible land; and
  - 5.\* Written request for approval for purchase price of all loan eligible land.
- f. Financial Certification for local share (DWILF30).
- g. Financial Capability Summary (DWILF80). (Only if changed)
- h.\* Final intergovernmental review clearance letter from State Clearinghouse.
- i. Legal Certification from Loan Applicant and Title Counsel (DWILF69).
- j.\* Resolution naming Project Representative and authorizing submittal of loan application. (Sample available upon request: DWILF7)

- k.\* Interlocal agreements, actual or proposed, if applicable.
- l.\* Bid forms with cost estimate.
- m. Loan Applicant's Certification regarding Debarment, Suspension and Other Responsibility Matters (DWILF88).
- n. Civil Rights Form 4700-4.
- o.\* Verification of tax exempt status, if applicable. Documentation, may consist of a certification or letter of tax exempt status from the MS Secretary of State, MS State Tax Commission, or IRS.
- p.\* Completed IRS Form W-9 (Request for Taxpayer Identification Number and Certification).
- \* This information must be generated or obtained by the loan applicant. All other information must be submitted on the forms provided by the Department.
- H These items may be combined to form one document.